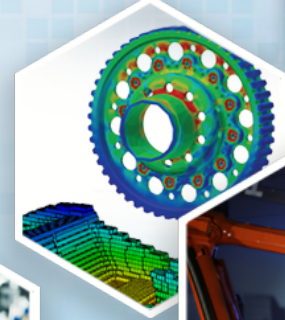


Getting a Project Started

RFP 4.0

Erin Brophy
Project Controls Manager



Request For Proposals (RFP)

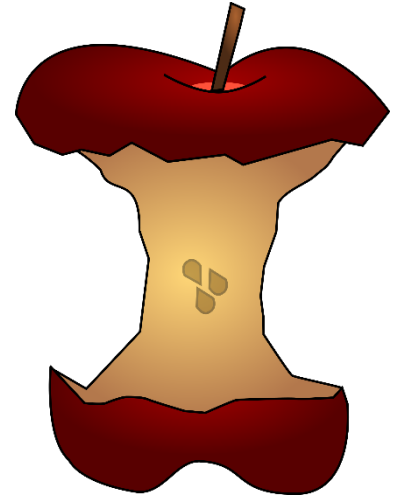


- RFP 4.0: January 1, 2018
- Industry & IACMI Funded Projects (minimum 1:1)
- No limitation on number of projects for members
- Communicates information on submission, contracting, and management of projects

RFP 4.0—Structure

1. Introduction
 2. Proposal Call
 3. Project Eligibility
 4. IACMI Funding Model
 5. Project Types Summary
 6. Project Documentation & Submission
 7. Project Development Process
 - 8. Project Development Timeline**
 9. Proprietary and Confidential Information
 10. Project Execution and Communication
- Appendices

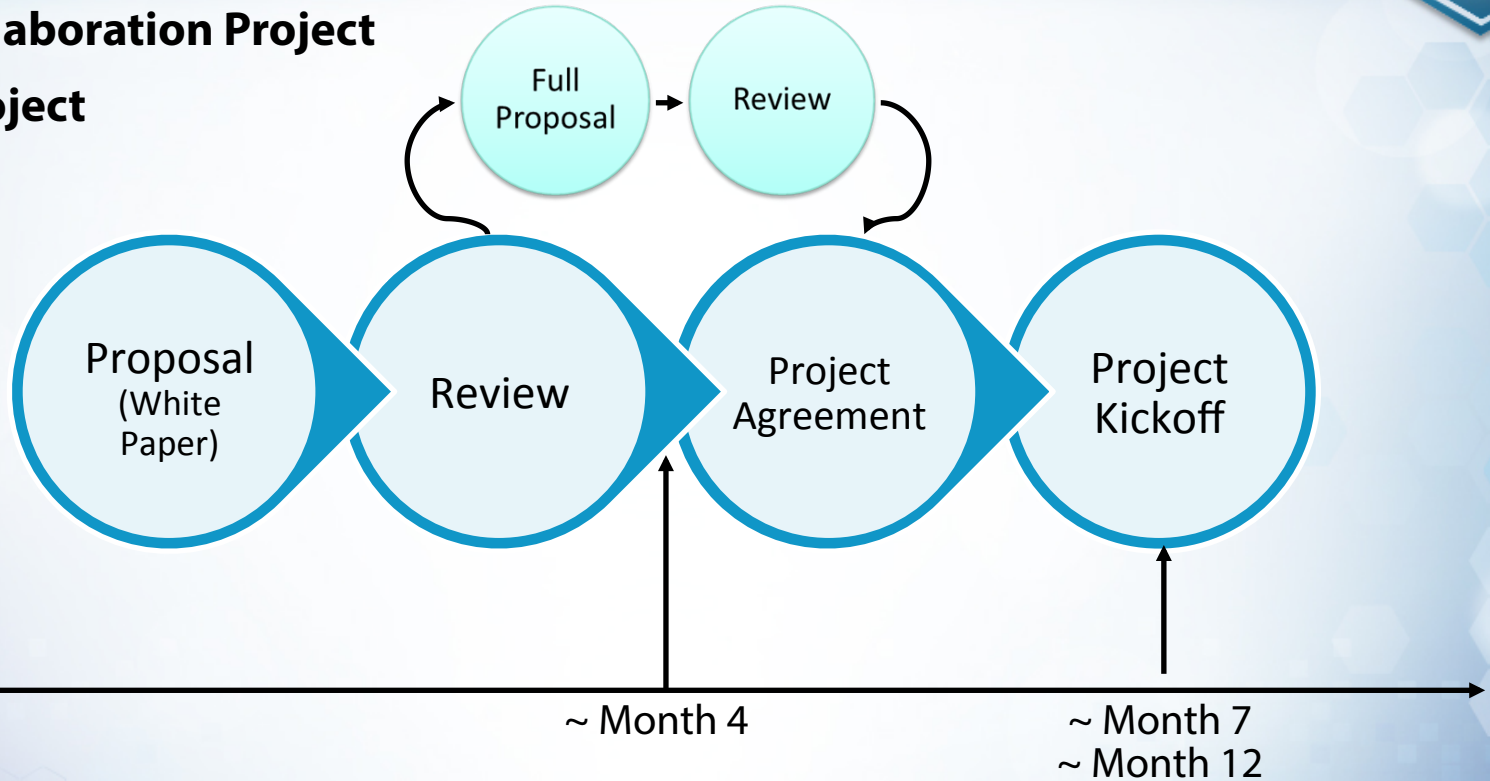
6 Pages



RFP 2.0—Current Process



Technical Collaboration Project
Enterprise Project



Why is it taking so long?



What we learned

18 individuals from 16 different companies

Unclear

Guidance



FASTER

EASIER



Transparency

Multiple Signatures



Level of detail

Clarity needed

Duplicative effort

RFP 4.0 Process



Idea Paper

Project Agreement

Review &
Approval

Project Kickoff

All Projects!!!

RFP 4.0: Idea Paper

Idea Paper

- Short (1-2 pages)—quickly developed
- Identify the scientific root: *What? Why? How? How?*
- What is unique?
- Rough order magnitude budget summary
- Quick approval to move to Project Agreement



RFP 4.0—Process



Idea Paper

Project Agreement

Review &
Approval

Project Kickoff

All Projects!!!

RFP 4.0—Project Agreement



“Details” Document—Contract between Project Partners

- Project Title and Partners
- Work Task Summaries
- Milestones (SMART)
 - Budgets
 - Background IP
 - Facility Usage
- Plan for Commercialization

IACMI will schedule an orientation with project teams

RFP 4.0—Process



Idea Paper

Project Agreement

**Review &
Approval**

Project Kickoff

All Projects!!!

RFP 4.0—Review PA & Project Approval



IACMI HQ Project Team

IACMI Technical Staff

Department of Energy

Board of Directors*
Enterprise Project only

Project Team edits
PA as needed →

**Project Approval &
PA Signed by Team**



RFP 4.0—Process



Idea Paper

Project Agreement

Review &
Approval

**Project
Kickoff**

All Projects!!!

8.0 Project Development Timeline ***NEW***



- Schedule for Project submittal in Budget Period 4 (April 2018-March 2019)
- Allows for teams to better plan work, schedules, and budgets
- Reviews (IACMI/DOE) & comment resolution (Project Team) built in



8.0 Project Development Timeline (cont.) ***NEW***



Project Cycle 1

Final Idea Paper Submittals	March 16, 2018
Draft Project Agreement Due	April 11, 2018
Final Project Agreement Due	May 1, 2018
Anticipated Project Approval	June 26, 2018
<i>*Anticipated Project Start</i>	<i>July 1, 2018</i>

Project Cycle 3

Final Idea Paper Submittals	November 9, 2018
Draft Project Agreement Due	December 31, 2018
Final Project Agreement Due	January 18, 2019
Anticipated Project Approval	March 29, 2019
<i>*Anticipated Project Start</i>	<i>April 1, 2019</i>

Project Cycle 2

Final Idea Paper Submittals	July 20, 2018
Draft Project Agreement Due	August 31, 2018
Final Project Agreement Due	September 21, 2018
Anticipated Project Approval	November 16, 2018
<i>*Anticipated Project Start</i>	<i>November 30, 2018</i>

****Anticipated Project Start is dependent on receiving all Project Agreement signatures***

10. Project Execution and Communication *UPDATE*



Meeting & Reporting during Project:

- Monthly
 - Project Team Meetings
 - Monthly Report sent to IACMI afterwards
 - Invoices and Cost Share Forms due to IACMI
- Quarterly
 - PPT slide containing **NON-CONFIDENTIAL** Project information
- Miscellaneous reports
 - (i.e., foreign travel, work outside U.S., equipment purchase)



10. Project Execution and Communication *UPDATE*



Project Completion & Final Report:

- Draft of the Final Project Report due to IACMI within 30 days of project ending
 - Template at www.iacmi.org/projects
 - Consensus from each project team participant
 - Information that can be shared publicly—consensus from each participant
 - Reviewed by IACMI and DOE
 - Final Report due within 90 days of project end



Project Participation Requirements



Membership Agreement

Project Partner \leftrightarrow IACMI

Master Sub Award (MSA)

Project Partner \leftrightarrow IACMI

- All Project team participants must be **members** before signing Project Agreement
- All Project team participants must execute **MSA** before signing Project Agreement

Speaking of the MSA.....



Master Sub Award....NOW!

Schedule your MSA Orientation TODAY!

Another Project Option

Privately Funded---aka “Industry Funded”

- Quick turnaround—approximately 30 days
- Only one short document to sign
- IACMI core partner resources available for use
- Project funding is from Member partner(s) only

**See Jarrod Blue, IACMI Contract Coordinator!
(11:30am---Dearborn)**



Contacts



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Thank you!



Questions?

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Come see us!